



Section 1: DONOR's Brokerage Firm Information

Brokerage Firm Name: _____
 Contact Name: _____ Phone No: _____
 Email: _____
 Address: _____
 Street City Province Postal Code

FINS or DTC: _____ Donor Account #: _____

Section 2: DONOR Details

First Name: _____ Last Name: _____
 Address: _____
 Street City Province Postal Code
 Donor Email: _____ Donor Phone: _____

Section 3: Securities Donation Information

You are hereby authorized and directed to **transfer in kind** the following securities from the above noted account to the address and the account number noted below.

Name of Security:	CUSIP/ISIN/SEDOL No:	Quantity

Section 4: Further Instruction and Donor Authorization

Instruction for proceed of donation including the Congregation address

Signature _____ Date _____
 2nd Signature _____ Date _____
 (Joint Investment account)

Section 5: Receiving Institution Information

The specified securities should be transferred IN KIND to Evangelical Lutheran Foundation of Eastern Canada (Charitable Registration Number: 830771127RR0001) RBC Investor Services Trust ITF accounts as follows:

Canadian Securities
 RBC Investor & Treasury Services
 CUID#: RTRA
 A/C: 206469001

U.S. (DTC) securities
 Bank of New York (BONY)
 DTC #901
 Agent ID: 80901
 Institution ID: 53372
 A/C 298307
 Interested Party: 206469002

Mutual Funds
Transfer Forms send directly to
 Fahd Sharief
 Associate, Client Management
 E: fahd.sharief@rbc.com
 F.416-955-6138

Instructions for Completing ELFEC Transfer Authorization Form

- Please **completely fill out form** to ensure that your instructions are carried out promptly and accurately.
- If you want ELFEC to pay the proceeds from the sale of the securities to another charitable beneficiary and/or to specify a purpose for the gift, please provide details in section 4 "Further instructions".
- Please **forward the original of this letter to your Broker or Investment Representative** and e-mail a copy to: RBC Investor Services Trust, Service Assurance
Attn: **Fahd Sharief**
Associate, Client Management, Client Operations
E: fahd.sharief@rbc.com
F.416-955-6138

Please ask your Broker or Investment Representative to initiate the transfer immediately.

- If the account is held jointly by two people, please ensure that both names and signatures appear on the form.
- If you are completing the transfer for another person under the authority of a power of attorney, please enclose a copy of that document with the transfer form.
- Send a copy by mail or e-mail to:

Evangelical Lutheran Foundation of Eastern Canada
74 Weber St W
Kitchener, ON N2H 3Z3
1-905-407-4262 (phone)
kkuehnbaum@elfec.ca

Further Information About Your Donation

- In-kind transfers of **stocks or bonds** are normally completed within 10 working days after the authorization is received at the office of Royal Bank Investor Services
- In-kind transfers of **mutual fund units may take 20 or more working days** to complete.
- NOTE: DUE TO SYSTEMS INCOMPATIBILITY ISSUES, RBC INVESTOR SERVICES CANNOT ACCEPT DONATIONS OF UNITS OF INVESTORS' GROUP MUTUAL FUNDS.
- Canada Revenue Agency rules specify that the value of your donation is equal to the market value of the shares at the close of business on the day the securities are received in ELFEC's investment account. You will receive an official donation receipt in this amount from ELFEC within 30 days.
- If you have directed that ELFEC pass on your donation to another charity, your donated securities will usually be sold as soon as possible after they are received by the foundation's investment manager. The brokerage sales commission and the ELFEC administration fee (\$125 plus \$25 per to each additional beneficiary) will be deducted from the proceeds of the sale. The net amount will be sent to your charitable beneficiary within 30 days. Because of normal market fluctuations in the value of investments, the amount disbursed to your charitable beneficiary may be higher or lower than the amount on your donation receipt.